

**Prabha Harjilal College of Pharmacy & Paraclinical Sciences,**  
**Chak Bhalwal, Seri Pandita Chowk, Jammu**

**REQUEST FOR REFUND OF SECURITY ADVANCE**

Name of the candidate: \_\_\_\_\_

Year of Joining the College: \_\_\_\_\_

Year of passing Final Examination \_\_\_\_\_

Amount of security deposit Paid \_\_\_\_\_

**NOC from the Accounts section of the College:**

1. College fee outstanding amount if any \_\_\_\_\_
2. Pending payment of Late Fee/ Penalty \_\_\_\_\_
3. Penalty for damage to College property \_\_\_\_\_
4. Any other pending deduction \_\_\_\_\_

Signature of designated authority

**NOC from Library**

1. Book not returned \_\_\_\_\_
2. Cost of unreturned / Damaged Book \_\_\_\_\_
3. Fine \_\_\_\_\_

Signature of Librarian

**NOC from Laboratories/ Classrooms:**

1. Breakage of equipment/instrument/ teaching aid \_\_\_\_\_
2. Damage to laboratory/classrooms \_\_\_\_\_
3. Total Fine \_\_\_\_\_

Signature of Campus officer

**NOC from Principal office.**

1. Unrecovered Fine (if any) \_\_\_\_\_
2. Others \_\_\_\_\_

Authorized signatory

**NOC from Hostel**

1. Pending Hostel charges \_\_\_\_\_
2. Damage to College hard furniture/ equipment/ bedding and linen \_\_\_\_\_
3. Unrecovered for penalty for late payment of Hostel fees \_\_\_\_\_

Signature of warden

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For office

Amount Approved

Signature